

TITLE: *Step It Up! Survivors – Evaluation and Implementation of a statewide EBI*

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WHO IS PAYING FOR THE STUDY? CDC Cancer Prevention and Control Research Network

WHY IS THIS STUDY BEING DONE?

You have been invited to be in this research study because you have received funding from the Knight Cancer Institute Community Partnership Program. The purpose of this study is to learn more about organizational characteristics that support the implementation of an evidence-based intervention (EBI).

We are also asking you to provide information about your organization for a data bank, also called a repository. This information will be stored indefinitely and may be used and shared in the future for research.

WHAT PROCEDURES ARE INVOLVED IN THIS STUDY?

If you choose to participate in this study, you will be asked to:

- 1) Attend regular, monthly meetings with all other funded grantees (usually scheduled for 1 hour each time). These meetings will cover topics related to implementing and adapting an evidence-based intervention to your community and organization. We will discuss topics such as data collection, maintaining the project with fidelity and strategies for sustaining the project. Meetings will decrease in frequency as the project moves forward. These meetings are also meant to provide all grantees with a network of others running the same project in other parts of the state.
- 2) Enter data into an online survey tool (e.g. REDCap) about your organization's processes and programmatic data points on a weekly basis. We expect data entry to take about 30 minutes a week.
- 3) Participate in an interview or focus group session to answer questions about your organization, its structure, and its resources if the research team cannot find these publicly. These interviews or focus groups will be audio-recorded and should take no longer than 60-90 minutes at a time. We expect there should be no more than 3-5 interviews or focus group opportunities during the course of this project (mid-way through the project, study staff site visit, end of the funding cycle and 1 year past the end of the funding cycle).

We expect your participation on this study to last for about 2 years.

If you have any questions, concerns, or complaints regarding this study now or in the future, or you think you may have been injured or harmed by the study, contact Paige Farris, Project Director at 541/728-0665.

In the future, your information may be given to researchers for other research studies. The information will be labeled as described in the ***WHO WILL SEE MY PERSONAL INFORMATION?*** section.

WHAT RISKS CAN I EXPECT FROM TAKING PART IN THIS STUDY?

Although we have made every effort to protect your identity, there is a minimal risk of loss of confidentiality.

WHAT ARE THE BENEFITS OF TAKING PART IN THIS STUDY?

You may or may not benefit from being in this study. However, by serving as a subject, you may help us learn how to benefit other grantees in the future.

WHAT ARE THE ALTERNATIVES TO TAKING PART IN THIS STUDY?

You may choose not to be in this study.

WILL I RECEIVE RESULTS FROM THIS STUDY?

The results of our study will not be made available to you because the research is still in an early phase.

WHO WILL SEE MY PERSONAL INFORMATION?

We are not receiving any identifiable information about you so there is little chance of breach of confidentiality. Your organizational information will be kept confidential by keeping it coded and on an encrypted computer.

WILL ANY OF MY INFORMATION OR SAMPLES FROM THIS STUDY BE USED FOR ANY COMMERCIAL PROFIT?

Information about your organization or obtained from you in this research may be used for commercial purposes, such as making a discovery that could, in the future, be patented or licensed to a company, which could result in a possible financial benefit to that company, OHSU, and its researchers. There are no plans to pay you if this happens. You will not have any property rights or ownership or financial interest in or arising from products or data that may result from your participation in this study. Further, you will have no responsibility or liability for any use that may be made of your samples or information.

WHERE CAN I GET MORE INFORMATION?

This research is being overseen by an Institutional Review Board (“IRB”). You may talk to the IRB at (503) 494-7887 or irb@ohsu.edu if:

- Your questions, concerns, or complaints are not being answered by the research team.
- You want to talk to someone besides the research team.
- You have questions about your rights as a research subject.
- You want to get more information or provide input about this research.

You may also submit a report to the OHSU Integrity Hotline by calling toll-free (877) 733-8313 (anonymous and available 24 hours a day, 7 days a week) or online at

<https://secure.ethicspoint.com/domain/media/en/gui/18915/index.html>.

DO I HAVE TO TAKE PART IN THIS STUDY?

You do not have to join this or any research study. If you do join, and later change your mind, you may quit at any time. If you refuse to join or withdraw early from the study, there will be no penalty or loss of any benefits to which you are otherwise entitled.

HOW DO I TELL YOU IF I WANT TO TAKE PART IN THIS STUDY?

Participation in monthly meetings, data collection, and/or focus groups and interviews indicate your consent into the study.