

If you are unable to pay for your radiation therapy services, due to limited financial resources, you may qualify for our Financial Assistance program. This program only applies to radiation therapy and dietary services provided by the Community Cancer Center and Roseburg Radiation Oncology, PC.

**General Guidelines:**

- ✘ Any patient can apply for assistance on their financial responsibility after all other payment resources are exhausted including Medicare, private insurance or personal assets.
- ✘ For consideration of financial hardship, the patient will be asked to complete a financial disclosure and provide proof of income. Other types of documentation, such as expenses, bank statements or tax forms, if requested, must also be provided for consideration.
- ✘ Discounts are based on the Federal Poverty Guidelines income limits and number of persons within the household.

After discounts are applied, remaining balances may be paid on a monthly payment plan not to exceed 36 months.

**Financial Assistance Determination Process:**

All patients will meet with the Director of Financial Operations, usually within the first week of radiation therapy to discuss financial obligations. If the patient is determined to be eligible for financial assistance, the patient or caregiver will be given a Financial Disclosure to complete.

- Possible qualifying circumstances may include:
  - Patient is uninsured and has no ability to pay.
  - Patient is unemployed with no foreseeable income in the near future.
  - Patient has limited income.

**Review Criteria:**

The review committee will review the Application for Financial Assistance based on the following criteria:

- **Household Income:** All income must be reported and verified using payroll stubs and/or the most recent tax return. Income is defined as all income for household of all persons over the age of 18 who reside in the household. Social security, pension payments, rent, and spousal or child support are considered income.
- **Expenses:** Reviewed for reasonableness and necessity. Additional information may be requested regarding expenses out of the ordinary.
- **Assets:** All cash or non-cash assets owned by a member of a household that can be converted to cash including:
  - Checking, savings or money market accounts;
  - Retirement plans;
  - Equity in real estate other than the primary residence;
  - Stocks, bonds, treasury bills, or certificates of deposits;
  - Vehicles other than primary source of transportation; and
  - Lump sum or one-time receipt of funds including, but not limited to, cancer policies, inheritances, lottery winnings and settlements.
- **Persons in Household:** The number of individuals living in the household will be reviewed in relation to income.
- **Employment Status:** Employment status will be considered. If it appears that applicant has the likeliness of future earnings to meet the financial responsibility within a reasonable period of time, then application may be denied or reviewed at a future time.
- **Financial Obligations:** Financial obligations including mortgage and other loan payments will be reviewed. Reasonable and necessary obligations will be considered.
- **Other Medical Expense:** Medical expenses and prescriptions from all providers will be considered.
- The refusal of an applicant to provide reasonable information requested will result in a denial of financial assistance.

**Final Determination:**

Final determination is based on either income alone or the combination of income and reasonable and necessary expenses. Determination based on income alone will be based on the following sliding scale using annual income:

**2015 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA**

Persons in family/household	Poverty guideline
1	\$11,770
2	15,930
3	20,090
4	24,250
5	28,410
6	32,570
7	36,730
8	40,890
For families/households with more than 8 persons, add \$4,160 for each additional person.	

**Collection of Patient Responsibility after Financial Assistance Write-off:**

- Balances remaining after financial assistance may be paid in monthly installments with a payment due by the end of each month.
- Account balances that remain unpaid after financial assistance will be subject to the collection policy and practices of the Community Cancer Center and Roseburg Radiation Oncology, PC.
- If the account is sent to an outside agency for collection, all financial assistance write-offs will be reversed.